

Set up your "Representative Login" to enable online registration.

Step 1 of 5

The image shows a screenshot of the Roseville Chamber of Commerce website's login page. The header features the organization's logo and name, "Roseville Chamber of Commerce", with the tagline "Serving Roseville and Granite Bay". A vertical navigation menu on the left lists various site sections: Home, Membership, Your Chamber, M2M Discounts, Our Community, Directory, Events, Resources, Advocacy, and Member Login. The main content area is titled "Login" and is divided into two sections: "Member Administrative Login" and "Member Representative Login".

The "Member Administrative Login" section is highlighted with a yellow oval. It includes a descriptive text box: "The 'Administrative Login' provides access to membership information including address, profile, and account information. Log in below to view and update your member information." Below this text are input fields for "Member #:" (containing the value "11840") and "Password:" (displayed as eight dots). A "Log In" button and a "[Forgot your password?]" link are positioned below the password field.

The "Member Representative Login" section includes a descriptive text box: "The 'Representative Login' provides access to information for an individual who is listed as a representative of a member including mailing address, committee participation, and other optional selections. Log in below to view and update your information." Below this text are input fields for "Member #:" and "Rep Login:".

Three callout boxes with arrows pointing to specific elements provide additional instructions:

- The top callout box points to the "Member Administrative Login" header and contains the text: "Set up your 'Rep' logon through the 'Administrative' login. This is so we can set up name tags and proper invoice identification."
- The middle callout box points to the "Member #:" and "Password:" input fields and contains the text: "Enter your member ID # and your 8-digit numerical password."
- The bottom callout box points to the "Member Representative Login" section and contains the text: "Call the Chamber if you do not know your password. 916-783-8136"

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- Home
- Membership
- Your Chamber
- M2M Discounts
- Our Community
- Directory
- Events
- Resources
- Advocacy
- Member Login

Membership Administration Member #11840 [\[Change password \]](#)

Log out

Basic Info **Reps** Account Profile

Company:

Address Line 1:

Address Line 2:

City:

State:

Zip:

Phone 1:

Phone 2:

Fax:

E-mail:

Website Address:

Optional: You can customize your "Administration" password by clicking here.

Click on the "Reps" tab to set up your reps to attend events.

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Roseville Chamber of Commerce
Serving Roseville and Granite B

Home
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M2M Discounts
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Log out

Membership Administration Member #11840 [Change password]

Basic Info Reps Account Profile

Name	Title	Bill	Location
Moore, Dennis L.	Owner		<Primary>

Add new rep...

Click on the rep name to set them up to attend events.

This is where you can add additional event Reps.

Set up your "Representative Login" to enable online registration.

Step 4 of 5



Roseville Chamber of Commerce
Serving Roseville and Granite Bay

Member Administration > Rep Administration [Log out](#)

Member Representative Administration
Dennis L. Moore **Member #11840** [Change rep login](#)

Basic Info | Address | Options

Prefix:

First Name:

Last Name:

Suffix:

Familiar Name:

Title:

Click on the "Change rep login" to set up this person to attend events.

Set up your "Representative Login" to enable online registration.

Step 5 of 5

Roseville Chamber of Commerce
Serving Roseville and Granite Bay

Member Administration > Representative Administration > Change Login [Log out](#)

Member Representative Administration
Dennis L. Moore **Member #11840** [[Change rep login](#)]

Please complete the following information. All fields in this form are required.

Login: ← Decide on a Login name, for example: dennis

Password: ← Decide on a password, for example: moore

Confirm Password:

← When finished, click "Update Login"

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[Return Home](#)

Navigation menu (left): Home, Membership, Your Chamber, M2M Discounts, Our Community, Directory, Events, Resources, Advocacy, Member Login